

Nassau County Memorial Bench Program

Purpose:

Memorial benches are a perfect way to honor a special person, place or thing. The intention of the Memorial Bench Program is to offer citizens a way to remember loved ones and/or honor individuals or groups in a visible, lasting way that also provides Nassau County visitors and citizens with the comfort and convenience of benches in our park areas. Memorial benches allow your loved one's memory to live on in an act of service to our County parks. Your contribution will be a great enhancement to many people's quality of life. Benches are available in the following parks: Bryceville Ball Park, Callahan Ball Park, Goffinsville Park, Hilliard Ball Park, Peter's Point, Wilson Neck Boat Ramp and Yulee Sports Complex.

The bench that will be used as our standard will be a recycled plastic, six (6) ft. long, portable plank bench with back with a three (3) leg base. The seat and back (2 planks) will be a cedar color with the legs and engraving being black.



Procedure:

An individual wishing to purchase a bench should contact the Parks and Recreation Department to discuss the availability. The individual and the P&R Dept. will work together to find an available location and pick exact placement. No benches will be positioned within 15 linear feet of another memorial bench.

Once location is decided, the individual will fill out a form detailing what the exact verbiage will be on the bench's back slats. The Parks and Recreation department will then work with the bench vendor to create a mock-up of exactly how the bench will look. Once that is received, the individual will be presented a proof and sign off on the final look.

Once the proof is approved by the individual, payment will be arranged, and the bench will be ordered by the P&R Dept. and will be shipped directly to the Public Works building. Once received, the P&R Dept. will make arrangements to have a concrete pad poured and the bench installed.

After installation, the individual and the P&R Dept. will meet at the site to do a final walkthrough to make sure everything is as it should be. Once inspected by the purchaser, the individual will then sign off confirming their approval.

Once the bench is installed and signed off on by the individual, Nassau County will offer perpetual care of the bench for a time of ten (10) years, meaning that if the bench is broken, vandalized, stolen, etc., the County will be responsible for any replacement costs. After that ten (10) year window, it will be up to the individual to either pay for the repair or replacement of that bench. Nassau County also has the right to move the bench, with coordination with the purchaser, if the area is either repurposed or the landscape changes due to improvements in the area.

Cost

- Bench program price - \$1,200.00
- Pricing includes 6 ft. bench, engraving, shipping, concrete pad construction and labor.
 - *If an existing concrete slab can be utilized, the fee will be reduced to \$1000.00

**Nassau County Memorial Bench
Request Form**

Applicant Information

Name (Print): _____ Telephone Number: _____

Mailing Address: _____

Email Address: _____

Location Requested (please check one)

- An alternate location may be required if space is no longer available at the requested location
 ____ Goffinsville Park ____ Peter's Point ____ Wilson Neck Boat Ramp
- Spaces may be available at Bryceville, Callahan, Hilliard and Yulee Sports Complexes but a site visit will be required to determine availability/location.

Proposed Wording:

Please use the following guidelines when choosing your wording:

- One (1) line of wording per board
- 58 characters per board, including spaces
- All words will be in all capital letters

Line 1: _____

Line 2: _____

Cost: \$1200.00 (includes personalized 6' bench, concrete pad, installation, labor). If a current concrete pad can be utilized, the price will be \$1000.00

Release

I, _____, understand that once the bench is installed and signed off on by me, Nassau County will offer perpetual care of the bench for a time of ten (10) years, meaning that if the bench is broken, vandalized, stolen, etc., the County will be responsible for any replacement costs. After that ten (10) year window, it will be up to you, the individual, to either pay for the repair or replacement of that bench. Nassau County also has the right to move the bench, with coordination with the purchaser, if the area is either repurposed or the landscape changes due to improvements in the area.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Payment Amount: _____ Type: Cash Check (No.)____ CC/Auth_____

Date Ordered: _____ Date Received: _____ Date Installed: _____

Approved by: _____ Date: _____

Signature: _____