



Nassau County Building Department
96161 Nassau Place
Yulee, Florida 32097

February 4, 2014

MEMORANDUM

TO: Nassau County Board of County Commissioners

FROM: Jim Hare - Interim Building Official *Jim HARE*

DATE: Monthly Activity Report – January, 2014

Building Administrative:

One unsafe structure observed, notice posted and letter sent to owner. Letter sent to owner on previously posted unsafe structure. One unsafe structure pending for County removal.

The Building Department issued 466 permits in January, 8 less than issued in December. Permit revenues received for January were \$107,799 or 5% higher than December permit revenues of \$103,035. For comparison, there were 519 permits issued in January, 2013.

Permit revenues received thru:

January, 2014	\$408,021
January, 2013	\$267,757(for comparison only)

The Building Department continued to scan documents for digital archival of records during January as time permitted. Digital archived records ensure that public records are created, maintained and disposed of in accordance with Florida Statutes. The digital archival of records also enables public records requests for permit and plans information to be completed in a more timely and efficient manner.

Permitting Department:

The Permitting Department processed and issued the following permits for the month of January, 2014 (See attached for detail)

46 New Single-family residence permits

- a. 17 at less than \$200,000 valuation
- b. 13 at \$200,000 to \$250,000 valuation
- c. 16 above \$250,000 valuation

8 Mobile/Modular home permits

412 Accessory permits (Mechanical, Plumbing, additions, repairs, etc)

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Monthly Activity Report

The department is continuing to average seven to ten days for the issuance of new single-family residence and mobile home permits with some repair/remodel and addition permits being issued in less than a week and two weeks on commercial projects provided there are no unforeseen problems with the application.

Inspections Department:

Building Inspectors completed 1650 inspections in January. One stop work order was posted due to construction being started without the proper building permit being issued.

NASSAU COUNTY BUILDING DEPARTMENT
JANUARY, 2014

	11/27/2013 -12/30/2013 December, 2013		12/31/2013 - 1/30/14 January, 2014		Budget Year-To-Date	2013/2014
	# Permits	Fees Collected	# Permits	Fees Collected	# Permits	Fees Collected
PERMITS ISSUED						
NEW MOBILE & MODULAR HOMES						
On Island	0		0		1	
Off Island	7		8		23	
NEW SINGLE FAMILY RESIDENCE						
On Island	5		4		16	
Off Island	33		42		134	
NEW MULTI FAMILY RESIDENCE	0		0		1	
TOTAL PERMITS ISSUED						
Total Building Permits	119	\$77,363	112	\$82,479	498	\$297,209
M/H & Modular Permits(\$ incl in Bld)	7		8		24	
Electrical Permits	120	\$10,545	100	\$8,020	466	\$41,229
Mechanical Permits	73	\$4,253	80	\$4,599	362	\$20,435
Plumbing Permits	86	\$7,072	116	\$9,941	386	\$33,025
Roofing Permits	40	\$2,686	33	\$2,020	157	\$11,383
Sign Permits	0	\$0	3	\$135	20	\$1,095
Siding Permits	0	\$0	2	\$105	3	\$155
Fire Protection Permits	8	\$231	3	\$100	25	\$880
Gas System Permits	18	\$885	9	\$400	50	\$2,435
Comm Site Work Permits	0	\$0	0	\$0	1	\$175
Total Permits Issued	471		466		1992	
Total Permit Fees Collected		\$103,035		\$107,799		\$408,021
CONTRACTOR LICENSES (renewals & new)	14	\$490	154	\$5,450	226	\$7,395
Total Fees Collected		\$103,525		\$113,249		\$415,416
INSPECTIONS PERFORMED	1695		1650		6803	
CERTIFICATE OF OCCUPANCY ISSUED	38		61		178	
	19 working days 2 holidays		21 working days 2 holidays			