

A PROCLAMATION OF THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, HONORING CLAIRE SHEPHERD ON HER RETIREMENT AFTER TWENTY-FIVE YEARS OF SERVICE.

WHEREAS, Claire Shepherd began her employment with Nassau County on March 1, 1999 as an Accounts Payable Clerk for the Clerk of Courts; and

WHEREAS, Claire Shepherd transferred to the Board of County Commissioners and worked in Animal Control as an Office Specialist III starting on February 2, 2006; and

WHEREAS, Claire Shepherd transferred to the Library and was promoted to Administrative Assistant I on October 9, 2006, was reclassified to Administrative Assistant II on September 1, 2016 and was reclassified to Administrative Coordinator on July 6, 2020; and

WHEREAS, Claire Shepherd played an integral role in providing administrative support to help the library fulfill its mission by acting as a liaison for library staff and other county departments providing timely and important information; and

WHEREAS, Claire Shepherd performed many tasks including, but not limited to maintaining financial records, overseeing, and processing all in-person and electronic payments by library patrons, preparing and auditing the budget, coordinating year-end closing procedures, processing reimbursements, providing advance level administrative support, maintaining personnel records, acting as Records Manager; and

WHEREAS, Claire Shepherd has served as an excellent resource to residents, Library staff, and to all County departments; and

WHEREAS, Claire Shepherd has provided exemplary service to the citizens of Nassau County, as well as to her co-workers by performing her duties in a conscientious and responsible manner while being a shining example for others to emulate; and

WHEREAS, Claire Shepherd announced her retirement effective April 5, 2024; and

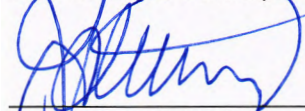
WHEREAS, Claire Shepherd will be greatly missed by everyone who had the pleasure to work with her, as well as the citizens of Nassau County.

NOW, THEREFORE, BE IT PROCLAIMED this 20th day of March, 2024,

by the Board of County Commissioners of Nassau County, Florida, that:

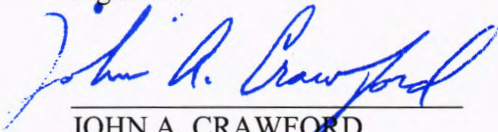
1. The Board publicly commends Claire Shepherd for her outstanding service and dedication to Nassau County.
2. The Board, on behalf of all citizens in Nassau County, extends their sincere appreciation to Claire Shepherd for all she has done to make this a great county.
3. The Board hereby express best wishes to Claire Shepherd for continued health and happiness in the years to come.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



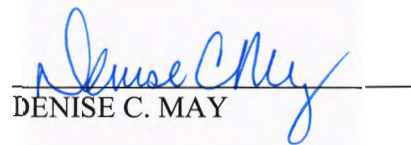
JOHN F. MARTIN
Its: Chairman

Attest as to Chairman's
Signature:



JOHN A. CRAWFORD
Its: Ex-Officio Clerk

Approved as to form by the
Nassau County Attorney:



DENISE C. MAY