



Nassau County Building Department
96161 Nassau Place
Yulee, Florida 32097

January, 6, 2013

MEMORANDUM

TO: Nassau County Board of County Commissioners
FROM: Jim Hare - Interim Building Official *Jim HARE*
DATE: Monthly Activity Report – December, 2013

Building Administrative:

No new unsafe structures observed during the month of December. One unsafe structure pending for County removal.

The Building Department issued 471 permits in December, 3 less than issued in November. Permit revenues received for December were \$103,035 or 15% higher than November permit revenues of \$89,662. For comparison, there were 371 permits issued in December, 2012.

Permit revenues received thru:

December, 2013	\$300,222
December, 2012	\$190,362(for comparison only)

The Building Department continues preparation on a new Floodplain Ordinance. Our current Floodplain Ordinance requires revisions to meet 2010 Florida Building Code that satisfies the minimum requirements of the National Flood Insurance Program. For additional information use attached link http://www.floridadisaster.org/Mitigation/SFMP/lobc_resources.htm

The Building Department continued to scan documents for digital archival of records during December as time permitted. Digital archived records ensure that public records are created, maintained and disposed of in accordance with Florida Statutes. The digital archival of records also enables public records requests for permit and plans information to be completed in a more timely and efficient manner.

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Permitting Department:

The Permitting Department processed and issued the following permits for the month of December, 2013 (See attached for detail)

- 38 New Single-family residence permits
 - a. 6 at less than \$200,000 valuation
 - b. 10 at \$200,000 to \$250,000 valuation
 - c. 22 above \$250,000 valuation
- 5 Mobile/Modular home permits
- 428 Accessory permits (Mechanical, Plumbing, additions, repairs, etc)

The department is continuing to average seven to ten days for the issuance of new single-family residence and mobile home permits with some repair/remodel and addition permits being issued in less than a week and two weeks on commercial projects provided there are no unforeseen problems with the application.

Inspections Department:

Building Inspectors completed 1695 inspections in December. One stop work order was posted due to construction being started without the proper building permit being issued.

A Building Inspector I passed examination and received certification as a Commercial Building Inspector.

NASSAU COUNTY BUILDING DEPARTMENT
DECEMBER, 2013

	10/31/2013 November, 2013	11/26/13 Fees Collected	11/27/2013 December, 2013	-12/30/2013 Fees Collected	Budget Year-To-Date	2013/2014 Fees Collected
	# Permits		# Permits		# Permits	
PERMITS ISSUED						
NEW MOBILE & MODULAR HOMES						
On Island	0		0		1	
Off Island	4		7		15	
NEW SINGLE FAMILY RESIDENCE						
On Island	1		5		12	
Off Island	21		33		92	
NEW MULTI FAMILY RESIDENCE	1 (6 units)		0		1	
TOTAL PERMITS ISSUED						
Total Building Permits	116	\$61,939	119	\$77,363	386	\$214,730
M/H & Modular Permits(\$ incl in Bld)	4		7		16	
Electrical Permits	107	\$10,419	120	\$10,545	366	\$33,209
Mechanical Permits	95	\$5,305	73	\$4,253	282	\$15,836
Plumbing Permits	89	\$7,452	86	\$7,072	270	\$23,084
Roofing Permits	31	\$3,002	40	\$2,686	124	\$9,363
Sign Permits	12	\$595	0	\$0	17	\$960
Siding Permits	0	\$0	0	\$0	1	\$50
Fire Protection Permits	5	\$75	8	\$231	22	\$780
Gas System Permits	14	\$700	18	\$885	41	\$2,035
Comm Site Work Permits	1	\$175	0	\$0	1	\$175
Total Permits Issued	474		471		1526	
Total Permit Fees Collected		\$89,662		\$103,035		\$300,222
CONTRACTOR LICENSES						
(renewals & new)	19	\$510	14	\$490	72	\$1,945
Total Fees Collected		\$90,172		\$103,525		\$302,167
INSPECTIONS PERFORMED						
	1609		1695		5153	
CERTIFICATE OF OCCUPANCY ISSUED						
	38		38		117	
	18 working days 3 holidays		19 working days 2 holidays			